

APPROVED

November 15, 2005

Michigan State Administrative Board

Lansing, Michigan

November 1, 2005

A regular meeting of the State Administrative Board was held in the Museum Education Room, 1st Floor, Michigan Library and Historical Center, on Tuesday, November 1, 2005, at 11:00 a.m.

Present: Kelly Keenan, Chief Counsel, representing Jennifer M. Granholm, Governor, Chairperson
Kristie Profit, Policy Advisor, representing John Cherry, Lt. Governor
Patrick F. Isom, Assistant Attorney General, representing Michael A. Cox, Attorney General
Mary G. MacDowell, Director, Financial Services Bureau, representing Jay B. Rising, State Treasurer
Joe Pavona, Director, Bureau of Administrative Services, representing Terri Lynn Land, Secretary of State
Jean Shane, Special Assistant, Office of the Superintendent, representing Michael P. Flanagan, Superintendent of Public Instruction
Wayne Roe, Jr., Administrator, Bureau of Finance and Administration, representing Gloria Jeff, Director, Department of Transportation
Sherry Bond, Secretary

Others Present:

Matt Keck, Kathleen Markman, Department of Attorney General; Kristi Broessel, Department of Community Health; Vic Kuhlman, Department of Corrections; Diana Quintero, Department of Information Technology; Elise Lancaster, Janet Rouse, Department of Management and Budget; Jean Ingersoll, Pam Lavender, Kelly Villarreal, Department of Transportation; Joe Fielek, Department of Treasury; Shannon Crawford, Michigan Economic Development Corporation; Tom Davis, Senate Majority Policy Office; James Bliss, Dickinson Wright PLLC

1. CALL TO ORDER:

Mr. Keenan said we would dispense with the Pledge of Allegiance to the Flag because there was no flag in the room.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL THEREOF:

Mr. Pavona moved to approve the minutes of the regular meeting held on October 18, 2005. The motion was supported by Ms. MacDowell and unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD:

NONE

4. COMMUNICATIONS:

NONE

5. UNFINISHED BUSINESS:

NONE

6. NEW BUSINESS:

- 1) The Michigan Strategic Fund (MSF) Board is recommending the following actions by the State Administrative Board for the following companies:
 1. Leprino Foods Company-Allendale Township, Ottawa County
Recommending designation of a new Agricultural Processing Renaissance Zone. They will build an 80,000 square foot expansion to their cheese production facility, invest \$85 million, and create 53 new jobs.
 2. Sunny Fresh Foods-Odessa Township, Ionia County
Recommending revocation of the existing Agricultural Processing Renaissance Zone. Construction did not begin due to boundaries needing to be changed for facility expansion and company waiting to secure a contract with McDonald's before moving forward with the facility expansion.
 3. Sunny Fresh Foods-Odessa Township, Ionia County
Recommending designation of a new Agricultural Processing Renaissance Zone with new boundaries. Sunny Fresh is prepared to expand their facility, on new boundaries, after securing a contract with McDonald's. They will build a 78,000 square foot expansion, invest \$22 million, and create 30 new jobs.

Ms. MacDowell moved that the designation of two new agricultural processing zones and the revocation of the existing agricultural processing zone be approved. The motion was supported by Ms. Shane and unanimously approved.

2) Retention and Disposal Schedule(s):

DEPARTMENT OF ATTORNEY GENERAL, Criminal Appellate
Division, 11/1/2005

Mr. Pavona moved that the Retention and Disposal Schedule be approved. The motion was supported by Mr. Isom and unanimously approved.

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:
(Please see the following pages)

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Ms. MacDowell presented the Finance and Claims Committee Reports for the regular meeting of October 25, 2005, and the special meeting of November 1, 2005. After review of the forgoing Finance and Claims Committee Reports, Ms. MacDowell moved that the Finance and Claims Committee Reports covering the regular meeting held October 25, 2005, and the special meeting held November 1, 2005, be approved and adopted. The motion was supported by Ms. Shane and unanimously approved.

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Ms. MacDowell presented the Building Committee Report for the regular meeting of October 26, 2005. After review of the forgoing Building Committee Report, Ms. MacDowell moved that the Building Committee Report covering the regular meeting held October 26, 2005, be approved and adopted. The motion was supported by Mr. Pavona and unanimously approved.

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Mr. Pavona presented the Transportation and Natural Resources Committee Report for the regular meeting of October 26, 2005. After review of the forgoing Transportation and Natural Resources Committee Report, Mr. Pavona moved that the Transportation and Natural Resources Committee Report covering the regular meeting held October 26, 2005, be approved and adopted with Item 12 of the regular Transportation agenda tabled by the Department of Transportation. The motion was supported by Mr. Roe and unanimously approved.

8. MOTIONS AND RESOLUTIONS:

NONE

9. ADJOURNMENT:

Ms. MacDowell moved the meeting be adjourned. The motion was supported by Mr. Pavona and unanimously approved. Mr. Keenan adjourned the meeting.

SECRETARY

CHAIRPERSON